

COMMISSION ON TEACHER CREDENTIALING

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On-line Credential Renewal Saves Time for Teachers

SACRAMENTO -- Teaching credential renewal is now a click away. Teachers who renew their credentials on-line will have their new document delivered to their doorstep in about two weeks.

“On-line credential renewal fits right in with our goal to remove barriers in teacher credentialing,” stated Alan Bersin, Chairman of the California Commission on Teacher Credentialing. “We are pleased to offer this service to California teachers.”

“Credentials are processed and printed in just a few days and then mailed directly to the teacher,” he continued.

To renew credentials on-line, teachers, administrators and other credential holders can follow these easy steps:

- Connect to the California Commission on Teacher Credentialing’s web page at www.ctc.ca.gov.
- Click on the “California Teacher Credential Look-up and Renewal” secure link and enter your social security number and date of birth.
- Follow the easy step-by-step process.
- Fill in your Visa or Master Card account for the \$55 credential fee.

The Commission sends an e-mail confirming the transaction.

The new on-line renewal service is available for individuals with the following types of credentials:

- Clear, Professional or Professional Clear Teaching or Services Credential
- 30-Day Emergency Substitute Teaching Permit

This on-line credential renewal option follows the Commission’s November 2001 implementation of an on-line look-up allowing the public to review school teachers’ credentials and for teachers to review the status of an application and credential.

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